

# Cookley & WALPOLE PARISH COUNCIL

**Members are summoned to a Meeting of the Parish Council which will be held on Tuesday, April 17th 2018 at 7.15pm for 7.30pm at Walpole Playing Field Pavilion**

*Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:*

Signature: **Paul Widdowson**

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:

Tel: 01986 872114: Email: [paul.widdowson1@btinternet.com](mailto:paul.widdowson1@btinternet.com)

## **Agenda:**

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **To receive a report** from the County and District Councillor:
- 5) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 6) **To confirm the Minutes** of the Parish Council Meeting held on Tuesday, March 20th 2018:
- 7) **Emergency Planning:** Update on the Emergency Plan for the Parishes.
- 8) **Initiatives to cut Speeding:** Councillors to continue discussing progress on the initiatives.
- 9) **Defibrillator & Telephone Box:** Update councillors on the progress of the project.
- 10) **General Data Protection Requirements:** To discuss the implications for the Council:
- 11) **Planning Matters:** To agree and discuss the following planning applications:

DC/18/1181/FUL - Loft conversion to create master bedroom and en suite with dormer window to the front:  
11 Peasenhall Road, Walpole. IP19 9BG:

DC/18/0808/FUL - Construction of an extension to facilitate a new kitchen and utility area:  
Brook Farm, Yoxford Road, Walpole. IP19 9BH:

- 12) **Clerk's Report and Correspondence:** The Clerk to update the council on correspondence received and the administration of the council.

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13) **Financial Report:**

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a) **Balances at the Bank on April 7th 2018:** Update on the current financial status.

b) **Cheques for payment:** To review receipts and approve payments.

14) **Accounts year ending March 31<sup>st</sup> 2018:** Review of the Accounts for Internal Audit and any questions:

a) **To approve Section 1 of the Annual Return and sign declaration:**

b) **To approve Section 2 of the Annual Return and sign declaration:**

c) **To agree the accounts for the year ending 31<sup>st</sup> March 2018:**

d) **Acceptance of financial report and year end accounts:**

e) **To agree to a 'Limited Assurance Review' or to complete a 'Certificate of Exemption':**

15) **Clerk's Pay for 2018 – 2019** – To review Clerk's Pay for 2018-2019.

16) **To receive reports** on the Village Green; Flagship Affordable Homes; Highways; Footpaths; Trees; Cemetery; CEA & Allotments and External Meetings & Training: