

# Cookley & WALPOLE PARISH COUNCIL

**Members are summoned to a Meeting of the Parish Council which will be held on Tuesday, February 18th 2020 at 7.15pm for 7.30pm at Walpole Playing Field Pavilion**

*Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:*

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:  
Tel: 01986 872114: Email: [cookleyandwalpoleclerk@gmail.com](mailto:cookleyandwalpoleclerk@gmail.com)

## **Agenda:**

- 1) Apologies:** To receive any apologies for absence.
  
- 2) To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.
  
- 3) Requests for dispensations:** Consideration of any requests for dispensation.
  
- 4) To receive a report from the County and District Councillor:**
  
- 5) Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
  
- 6) To confirm the Minutes** of the Parish Council Meeting held on Monday, January 21st 2020 and the Extra-Ordinary Parish Council Meeting held on Thursday, February 6<sup>th</sup> 2020:
  
- 7) War Memorial and the Village Green:** Councillors to discuss the War Memorial and the Village Green including the trees and the river:
  
- 8) Highways and Speeding:** Councillors to discuss the Highways in the two Parishes.
  
- 9) River Blyth Sign:** Councillors to discuss a new sign for the river.
  
- 10) Planning Matters:** To discuss and agree the following planning application:

**11) Clerk's Report, Correspondence and Donations:** The Clerk to update the council on correspondence received and the administration of the council.

**12) Financial Report:**

a) **Balances at the Bank on February 7<sup>th</sup> 2020:** To receive an update on the current financial status.

b) **Cheques for Payment and Receipts:** To approve payments and to review receipts.

**13) Projector & Screen or Monitor** – To discuss buying a projector & screen or monitor for use by the Clerk for Parish Meetings in view of paperless planning applications.

**14) To agree Audit Arrangements:** Councillors to review and agree arrangements:

**15) To agree Council Risk Assessment Procedures:** Councillors to review and agree the procedures.

**16) To agree Council Asset Register:** Councillors to review and agree the register.

**17) To agree Internal Control Reports:** Councillors to review and agree the Reports:

**18) To receive reports** on the Footpaths; Trees; Cemetery; CEA & Allotments and External Meetings & Training:

**19) To receive agenda items** for the Parish Council Meeting to be held on March 17th 2020: