

# Cookley & WALPOLE PARISH COUNCIL

## NOTICE OF MEETING OF COOKLEY & WALPOLE PARISH COUNCIL Tuesday 18 November 2014 at 7.15pm for 7.30pm at Walpole Playing Field Pavilion

Members of the public are invited, and councillors summoned, to attend.

### AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation:** with regard to items on the agenda and reports from County & District Councillor, Police and other external authorities.
4. **UK Power Networks:** explanation by representatives of recent power outages.

*From this point on, the meeting goes into council mode;  
public may remain and observe, intervening only by consent of the Chairman.*

5. **Approval of co-opted members for Cookley seats:** to vote on the co-option of Rob Chase and Michael Bygrave, having declared acceptance of office and supplied details for the Register of Members' interests.
6. **Approve Minutes** of Parish Council Meeting 21 October 2014.
7. **Matters arising from Minutes:** matters not covered elsewhere on the Agenda.
8. **Planning** (*including applications received after publication of agenda*). **(a)** Planning Procedures and Decisions: attention is drawn to clerk's article on the Cookpole website, hard copies will be available. **(b)** Feedback by Zoé Mair from two planning workshops if appropriate.
9. **Finance:** RFO Report circulated to members. **(a)** Approve and pay invoices received and noted in RFO report. **(b)** Approve balances in current and deposit accounts. **(c)** Draft Budget 2014/15. ( Clerk will circulate to members in advance of meeting.)
10. **Procedural Matters:** to consider the following matters submitted to the parish council by Mrs Fiona Mewton:

**(a) Democratic accountability.** If this Parish Council exists to serve its parishioners, then the views of the public should be respected and taken fully into account in any decisions made by the parish council. The public interest should be served.

**(b) Transparency of PC members' consultations with parishioners and other members of the public.** Data be provided at PC meetings of the balance of public opinions expressed, which may be used by councillors in consideration of any proposal on the table: how many letters of objection or support received, with details of names, how many conversations declaring objection or support, with details of names

**(c) The details of votes taken by councillors should be accurately recorded:** in the minutes and in any communications with SCDC.

**(d) Transparency in PC business:** All Parish Council Standing Orders should be published on the Parish Council pages on the Cookpole News Website.

**(e) Notification of all planning applications should be publicised on the day applications arrive with the Parish Clerk** via the Cookpole News Website and the four village noticeboards – giving more time for public comments.

(i) Access to planning application paper copies, which are circulated to councillors in Cookley and Walpole, should be made available in a public place at least 10 working days before the close of the consultation period.

(ii) Requirement of a special parish meeting, if requested, to discuss particular parish issues.

(iii) More receptive Parish Council response to public suggestions for change.

**(f) The Definitive Map for each parish should be scanned and published** on the Cookpole News Website – for reference when considering detailed locations of planning applications, and public access to public rights of way, footpaths etc.

*(Note: clerk's workshop on Openness in Local Government Bodies Regulations 2014 does not now take place until 21 November 2014)*

11. **Highways:** (a) Cllr M Porter's report of two parish tour with SCC Highways. (Clerk will provide minutes)
12. **Footpaths:** (a) Cllr W Camplin's report.
13. **Trees:** (a) Collective report.
14. **Cemetery:** (a) Consecration declaration. (b) Cemetery charges.
15. **Cookpole:** (a) CEA report. (b) Allotments report.
16. **External Meetings & Training:** *(including those notified after publication of agenda):*  
(a) **SALC Northern Area Meetings:** next date 8 December 2014.  
(b) **Sizewell C Community Forum:** next meeting deferred to 2015; clerk will update.
17. **Correspondence** *(including matters arising after publication of the agenda).*
18. **Matters for Future Agenda**
19. **Next Meetings:** Parish Council Tuesday 15 January 2015.

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