

Cookley & WALPOLE PARISH COUNCIL

Members are summoned to the Annual Meeting of the Parish Council which will be held on Tuesday, May 21st 2019 following immediately after the Annual Parish Meetings at 7pm at Walpole Playing Field Pavilion:

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 14) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: 

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:

Tel: 01986 872114; Email: paul.widdowson1@btinternet.com

Council Website: <http://cookpolenews.onesuffolk.net/parish-council/>

AGENDA:

- 1) New Councillors** to sign the Declaration of Acceptance of Office:
- 2) Co-option of Councillors:** Consideration of the applicants that have applied for the vacancies on the Council: To sign the Declaration of Acceptance of Office if co-opted:
- 3) To elect a Chair for 2019 – 2020 and receive the Chair’s Declaration of Acceptance of Office:**
- 4) To elect a Vice-Chair for 2019 - 2020:**
- 5) To appoint a Responsible Finance and Proper Officer for 2019 - 2020:**
- 6) Apologies:** To receive any apologies for absence:
- 7) To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:**
- 8) Requests for dispensations:** Consideration of any requests for dispensation:
- 9) To approve the Minutes of the Parish Council Meeting held on April 23rd 2019:**
- 10) To elect Council Appointments for 2019 – 2020 not elected above:**
 - a) Independent Internal Auditor:**
 - b) Councillor Portfolio Holders:** To consider any changes needed:
- 11) Review of Standing Orders:** To consider any changes needed:
- 12) Review of Financial Standing Orders:** To consider any changes needed:
- 13) Adoption of Code of Conduct:** To agree the Code of Conduct:
- 14) To receive a report from the County and District Councillor S. Burroughes:**

- 15)Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda:
- 16)Emergency Planning:** Councillors to discuss communications:
- 17)Flagship Affordable Homes:** Councillors to discuss the issue:
- 18)Defibrillator & Telephone Box:** Update councillors on the progress of the project:
- 19)War Memorial and the Village Green:** Councillors to discuss the War Memorial and the Village Green:
- 20)Highways and Speeding:** Councillors to discuss the Highways in the two Parishes.
- 21)River Blyth Sign:** Councillors to discuss a new sign for the river:
- 22)Planning Matters:** To agree and discuss the following planning applications:
- a) **The Future of Planning Applications**
- 23)Clerk’s Report and Correspondence:** The Clerk to update the council on correspondence received and the administration of the council.
- 24)Financial Report:**
- a) **Balances at the Bank on May 7th 2019:** To receive an update on the current financial status.
- b) **Cheques for payment and Receipts:** To review receipts and approve payments:
- 25)Accounts year ending March 31st 2019:** Review of the Accounts for Internal Audit and any questions:
- a) **To approve Section 1 of the Annual Return and sign declaration:**
- b) **To approve Section 2 of the Annual Return and sign declaration:**
- c) **To agree the accounts for the year ending 31st March 2019:**
- d) **Acceptance of financial report and year end accounts:**
- e) **To agree to a ‘Limited Assurance Review’ or to complete a ‘Certificate of Exemption’:**
- 26) Clerk’s Pay for 2019 – 2020 –** To review Clerk’s Pay for 2019-2020.

27) To receive reports on the Footpaths; Trees; Cemetery; CEA & Allotments and External Meetings & Training:

28) To receive agenda items for the Parish Council Meeting to be held on June 25th 2019: