

COOKLEY & WALPOLE PARISH COUNCIL

A Meeting of the Parish Council was held on Tuesday, April 17th 2018 in the Pavilion, Walpole at 7-30pm.

Minutes:

Present:

Cllr. Z. Mair (Chairman); Cllr. A. Thomas (Vice-Chairman); Cllr. D. Cask; Cllr. S. Moore; Cllr. M. Porter; Cllr. D. Whitwood and Cllr. J. Winter:

Also Present:

Paul Widdowson (Clerk):

1) Apologies:

Cllr. R. Chase, Cllr. N. Jarvis, Cllr. I. Newton and Cllr. M. Wenham:

District and County Cllr. S. Burroughes

2) To receive declarations of interest:

Cllr. S. Moore declared interests in Cookpole.

Cllr. Z. Mair and Cllr. M. Porter declared interests in CEA and Cookpole.

Cllr. A. Thomas declared an interest in the CEA.

3) Requests for dispensations:

There were no requests for dispensation.

4) To receive a report from the County and District Councillor:

District and County Cllr. S. Burroughes was not at the meeting. However he sent a report which was circulated to Councillors.

The Clerk reported that he had written an email to be sent to County Cllr. T. Goldson in support of keeping a Records Office in Lowestoft as asked for by the Council at the February Parish Council Meeting. The Clerk read it out and the Council agreed for it to be sent.

5) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.

There were no members of the public at the Meeting.

6) To confirm the Minutes of the Parish Council Meeting held on Tuesday, March 20th 2018:

The Minutes for the Parish Council Meeting held on Tuesday, February 20th 2018 were agreed.

Proposer: Cllr. A. Thomas: Second: Cllr. M. Porter:

7) Emergency Planning:

The Clerk said that Cllr. M. Wenham had left a report saying that he had attended an Emergency Planning Workshop and he had noted several points for the future:

Cllr. M. Wenham said that it was an interesting day and a good opportunity to review the current plan against best practice and compare notes with other Parish Councils. He noted that he thinks that Cookley and Walpole Parish Council are in fairly good place with its plan especially because of the invaluable link with the Good Neighbours scheme.

However Cllr. M. Wenham reported that there are still improvements that can be made to improve the Parish Council's Plan. Improvements include: An Emergency Battle Box including Hi-Vis vests, 1:25000 maps, telephone lists, torches and possibly some radios. Cllr. M. Wenham is looking to add to this list but he would like to ask the Parish Council to make up to £100-00 available to buy these items.

Cllr. M. Wenham also noted that it would be advantageous to have a better link to neighbouring parishes including Halesworth, to conduct a review of the plan against the General Data Protection Review, to update postcode details and number of residents' data and have the CEPG on WhatsApp.

Finally, Cllr. M. Wenham said that a one day First Aid Course was being held on Thursday 10 May for 12 volunteers. He reported that the cost is £39.00 +VAT and whilst individuals could pay for themselves, he wondered if the Parish Council would meet the cost of hiring the Pavilion?

It was agreed to defer the decision on spending £100 on the improvements until Cllr. M. Wenham was at the meeting. It was agreed though to fund the Pavilion and Training Costs of the First Aid Course with perhaps a donation from Good Neighbours.

Proposer: Cllr. M. Porter: Second: Cllr. S. Moore

8) Initiatives to cut Speeding:

The Clerk said that Cllr. R. Chase had left a report saying that the speed indicator Device was now on the road and working. He said that he would move it in the evening of April 18th.

9) Defibrillator & Telephone Box:

Cllr. M. Porter reported that he had persuaded a UK Power Network person to come to the BT Telephone box to look at sorting out the electricity cables. Cllr. M. Porter said that he hoped that they would do the work for free as it would be good public relations to restore electricity to a telephone box so that a defibrillator could be stored there for use by the public.

Cllr. A. Thomas reported that electricity seems to be off in the telephone box at the Halesworth end of Walpole.

10) General Data Protection Requirements: To discuss the implications for the Council:

The Clerk said that he had gained two quotes to be the Council's Data Protection Officer.

The two quotes are:

*Local Council Public Advisory Service: With Visit - £100: Without Visit - £75:
DPO Centre, London: First Year - £600: Second Year Onwards - £300:*

Because the Clerk looks after four Parish Councils, the Clerk obtained a substantial discount from the Local Council Public Advisory Service as the usual quote is 'With a Visit - £300 and Without Visit - £150.

It was agreed to ask the Local Council Public Advisory Service to be the Council's Data Protection Officer 'With a Visit' at a cost of £100.

Proposer: Cllr. Z. Mair: Seconder: Cllr. S. Moore:

11) Planning Matters: To agree and discuss the following planning applications:

*DC/18/1181/FUL - Loft conversion to create master bedroom and en suite with dormer window to the front:
11 Peasenhall Road, Walpole. IP19 9BG:*

The Council had no objection to this planning application.

Proposer: Cllr. S. Moore: Seconder: Cllr. J. Winter:

DC/18/0808/FUL - Construction of an extension to facilitate a new kitchen and utility area: Brook Farm, Yoxford Road, Walpole. IP19 9BH:

The Council had no objection to this planning application.

Proposer: Cllr. A. Thomas: Seconder: Cllr. Z. Mair:

16) To receive reports on the:

Village Green:

Cllr. Z. Mair said that the Village Green looked very nice.

Flagship Affordable Homes:

There was no report.

Highways:

It was reported that the cycle races scheduled for June have been delayed owing to the number of potholes in the roads of Suffolk.

Footpaths:

Cllr. Z. Mair reported that there was a pile of rubbish at the entrance to the footpath near Valley Farm, Cookley. It was also reported that the bridge on Cricketers Meadow, Cookley has been reported to Suffolk County Council.

Trees:

There was no report.

Cemetery:

The Clerk said that Parishioners were looking for plots especially for cremated remains.

It was agreed to make the plots from 289; 257; 225 and 193 to the fence as plots for cremated remains.

Proposer: Cllr. J. Winter: Seconder: Cllr. D. Whitwood:

CEA & Allotments:

Cllr. A. Thomas reported that there were plans to sort out the shed that had been blown over. She also said that plants had been planted at the Willows by pupils from the Attic.

External Meetings & Training:

Cllr. Z, Mair explained that new Trustees to the George Calver Charity have to be agreed by Cookley and Walpole Parish Council. She said that Mrs. Sharon Chapman had been appointed as a Trustee to the George Calver Charity but obviously now needed Cookley and Walpole Parish Council to ratify her election.

Proposer: Cllr. D. Cask: Seconder: Cllr. J. Winter:

The Meeting ended at 9-55pm