

# Cookley & WALPOLE PARISH COUNCIL

## A Meeting of the Parish Council was held on Tuesday, February 20th 2018 in the Pavilion, Walpole at 7-30pm.

### Minutes:

#### Present:

Cllr. A. Thomas (Vice-Chairman); Cllr. R. Chase; Cllr. S. Moore, Cllr. I. Newton (Arrived at 7-35pm) and Cllr. David Whitwood:

#### Also Present:

Paul Widdowson (Clerk):

##### 1) Apologies:

Cllr. Z. Mair (Chairman); Cllr. N. Jarvis; Cllr. M. Porter; Cllr. M. Wenham and Cllr. J. Winter:

District and County Cllr. S. Burroughes

##### 2) To receive declarations of interest:

There were no declarations of interest.

##### 3) Requests for dispensations:

There were no requests for dispensation.

##### 4) To receive a report from the County and District Councillor:

District and County Cllr. S. Burroughes was not at the meeting but his reports were circulated.

##### 5) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.

There were no members of the public at the Meeting.

##### 6) To confirm the Minutes of the Parish Council Meeting held on Tuesday, January 16th 2018 and the Extra-Ordinary Meeting held on Thursday, February 1st 2018:

The Minutes for the Parish Council Meeting held on Tuesday, January 16<sup>th</sup> 2018 were agreed.

Proposer: Cllr. D. Whitwood:                      Seconded: Cllr. S. Moore:

The Minutes for the Parish Council Extra-Ordinary Meeting held on Thursday, February 1st 2018 were agreed.

Proposer: Cllr. D. Whitwood:                      Second: Cllr. S. Moore:

**7) Emergency Planning:**

As Cllr. M. Wenham was not at the meeting there as no report.

**8) Initiatives to cut Speeding:**

Cllr. S. Moore said that Sign Indicator Device (SID) has arrived but is currently awaiting operation as the brackets to hold the SID have not been put up yet. She also said that the paperwork has not arrived from Suffolk County Council (SCC) Highways. Cllr. A. Thomas said that she would ask County and District Cllr. S. Burroughes to contact SCC Highways. Cllr. R. Chase said that he would look to help form a team of Councillors and Parishioners to put the brackets up and to move the SID every four weeks.

**9) Defibrillator & Telephone Box:**

Councillors believed that the side of the Pavilion was the best place to put the defibrillator. Cllr. R. Chase felt that a light was needed on the pavilion so that people looking for the defibrillator in an emergency could easily find it at night. Cllr. I. Newton said that he had two spare five watt LED lights which he would donate.

It was agreed for Cllr. R. Chase to buy the defibrillator. It was also agreed that Cllr. S. Moore would approach local electricians and the Pavilion to set up the defibrillator. As the telephone box light no longer worked either, it was also agreed to approach local electricians to repair this as well. Finally it was agreed that Cllr. I. Newton would give the LED lights to the electricians.

Proposer: Cllr. R. Chase:                      Second: Cllr. I. Newton:

**10) Walpole Willows:**

The Clerk reported that Flagship is happy for the Cookpole Energy Action to hold a lease for the Walpole Willows so the Council was no longer needed as an intermediary. The Clerk said that he believed that negotiations were going well.

**11) General Data Protection Requirements:**

The Clerk gave out a handout of the latest information regarding the General Data Protection Requirements under which the Clerk reported that the Council would have to appoint a Data Protection Officer who should be an external officer/company preferably by May 25<sup>th</sup> 2018. The Clerk said that different organisations are vying to advise Parish Councils. The Clerk advised following the Suffolk Association of Council's advice and their current advice was to await further more detailed information.



**c) External Audit Arrangements:**

The Clerk said that he had gone to the Training Course on the new External Audit. The Clerk gave out copies of the External and Internal Audit Presentations and he explained that the Council Finance would still need an Internal Audit but the Council would now have the option not to have an External Audit.

**15) To receive reports on the:**

**Village Green:**

There was no report.

**Flagship Affordable Homes:**

Cllr. A. Thomas said that a meeting will be held with Flagship with County and District Cllr. S. Burroughes in attendance on Friday, February 23<sup>rd</sup> 2018. She said that all the tenants on Peasenhall Road and in Neave Close had been invited.

**Highways:**

There was no report.

**Footpaths:**

There was no report.

**Trees:**

There was no report.

**Cemetery:**

The Clerk said that he had received an email from a parishioner asking if they could inter some ashes and if they could buy some plots.

The Councillors agreed to the wishes of the parishioner.

**CEA & Allotments:**

Cllr. A. Thomas reported that a shed had been pulled down.

**External Meetings & Training:**

Cllr. A. Thomas said that she and Cllr. S Moore would be attending the Police Liaison Meeting.

**The Meeting ended at 9-02pm.**