

COOKLEY & WALPOLE PARISH COUNCIL

A Meeting of the Parish Council was held virtually via Zoom on Tuesday, June 16th 2020 at 7pm.

Minutes:

Present:

Cllr. Z. Mair (Chairman); Cllr. L. Andrews; Cllr. R. Chase; Cllr. J. Lewis; Cllr. C. Leggett; Cllr. C. Northover; Cllr. M. Porter and Cllr. J. Winter:

Also Present:

Paul Widdowson (Clerk):

1) Apologies:

Apologies from Cllr. D. Cask and Cllr. D. Whitwood were accepted. County and District Cllr. S. Burroughes sent his apologies.

2) To receive declarations of interest:

Cllr. Z. Mair and Cllr. M. Porter declared interests in CEA and Cookpole.

3) Requests for dispensations:

There were no requests for dispensations.

4) To receive a report from the County and District Councillor:

There was no report from County and District Cllr. S. Burroughes.

5) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.

There were no members of the public at the meeting.

6) To confirm the Minutes of the Parish Council Meeting held on May 19th 2020 and the Extra-Ordinary Parish Council Meeting held on June 4th 2020:

The Minutes of the Parish Council Meeting held on May 19th 2020 were agreed.

Proposer: Cllr. J. Winter: Seconder: Cllr. J. Lewis:

The Minutes of the Extra-Ordinary Parish Council Meeting held on June 4th 2020 were agreed with the amendment that Cllr. L. Andrews had agreed to join the Emergency Planning Committee. It had also been agreed that he would be Cllr. J. Winter's Deputy and with Cllr Z. Mair they would be updating the Emergency Plan.

Proposer: Cllr. Z. Mair: Seconder: Cllr. R. Chase:

Cllr. R. Chase said that he was sure that someone in the village could do a nice sign for the river.

12) New Cookley Sign:

Cllr. R. Chase reported that he had approached a business for a quote to refurbish the existing sign. He said that the business had quoted a price of £100-£200

It was agreed for Cllr. R. Chase to continue negotiations with the business.

Proposer: Cllr. R. Chase: Second: Cllr. C. Leggett:

13) Monitor:

The Clerk reported that the monitor had still not been delivered owing to the coronavirus pandemic and so the Council’s agreement with Hughes was currently suspended. Councillors asked the Clerk to ask Hughes to delay the delivery of the Monitor until the Pavilion opened and the Parish Council returned to having meetings at the building.

14) Zoom:

The Clerk said that he had been asked by another Parish Council to buy an annual subscription to Zoom as a platform for holding Parish Council Meetings. He said that this had already been done for the other Parish Council. The Clerk said that the annual subscription cost was £143-88 (£119-90 + £23-98 VAT).

The Clerk said that it would not be very cost efficient to have four separate Zoom Annual subscriptions so would Cookley and Walpole Parish Council like to contribute to the cost of the one annual subscription with the other parish councils.

After some discussion, it was agreed to contribute a quarter of the annual subscription cost which totalled £35-97.

Proposer: Cllr. R. Chase: Second: Cllr. J. Winter:

15) Planning Matters:

There were no planning applications.

Cllr. Z. Mair said that she would email East Suffolk Council regarding a dilapidated property.

16) Clerk’s Report, Correspondence and Donations:

Walpole & Cookley Playing Field Trust	£350-00
‘Alzheimer’s Society’	£50-00
Age UK Suffolk	£25-00
Disability Advice Service (East Suffolk)	£25-00
East Anglia’s Children’s Hospices	£20-00
East Anglian Air Ambulance	£75-00
Halesworth Volunteer Centre	£35-00 (£85)

Peartree Fund	£100-00
(Formerly Halesworth Community Nursing Care Fund)	
Halesworth Community Nursing Care Fund	£100-00
Halesworth Free Car Park	£100-00 (£0)
Waveney Food Bank	£150-00 (£200)

The Clerk reported that Halesworth Town Council were not asking for donations towards keeping the Thoroughfare Car Park free for the first hour for users as East Suffolk Council are bringing in a new scheme of their own. The Clerk said that this meant that £100 earmarked as a contribution was no longer needed and therefore needed to find a new home.

After some discussion, Cllr. M. Porter proposed that the Parish Council accept all the donations with the £100 not needed by Halesworth Town Council retained for future use whilst Cllr. Z. Mair proposed that the Parish Council accept all the donations with the £100 not needed by Halesworth Town Council divided up with £50 being added to the Waveney Food Bank total and £50 to the Halesworth Volunteer Centre.

As Cllr. M Porter proposed first, his proposal was voted on first.

The Council agreed to accept all the donations but did not agree that the new destination for the £100 Donation originally given to Halesworth Town Council should be retained for future use.

Proposer: Cllr. M. Porter: Seconder: Cllr. C. Leggett:

As the proposal regarding agreeing to accept all the donations but retaining the £100 Donation originally given to Halesworth Town Council was not agreed, the second proposal was considered by the Councillors.

The Council agreed to accept all the donations and that the new destination for the £100 originally given to Halesworth Town Council should be divided up with £50 being added to the Waveney Food Bank total and £50 to the Halesworth Volunteer Centre.

Proposer: Cllr. Z. Mair: Seconder: Cllr. J. Winter:

17) **Financial Report:**

a) Balances at the Bank on June 7th 2020:

Business Community Account	£10 822-81
Business Savings Account	£1 101-18

b) Cheques for Payment and Receipts:

BACS	SALC Subscription 2020-2021	£185-73
BACS	Will Austin – May 2020 Payment	£150-00
BACS	Clerk's Salary – April until June 2020	£549-60
Chq. 101068	Clerk's Tax – April until June 2020	£137-40
BACS	Clerk's Expenses – April until June 2020	£82-87
BACS	Walpole & Cookley Playing Field Trust	£350-00
Chq. 101069	'Alzheimer's Society'	£50-00

Chq. 101070	Age UK Suffolk	£25-00
Chq. 101071	Disability Advice Service (East Suffolk)	£25-00
Chq. 101072	East Anglia's Children's Hospices	£20-00
Chq. 101073	East Anglian Air Ambulance	£75-00
Chq. 101074	Halesworth Volunteer Centre	£85-00
BACS	Peartree Fund	£100-00
BACS	Waveney Food Bank	£200-00

Proposer: Cllr. Z. Mair: Seconded: Cllr. R. Chase:

Councillors also agreed to begin a Standing Order for £150 on the 20th of the month to Will Austin for the duration of his contract.

Proposer: Cllr. M. Porter: Seconded: Cllr. C. Leggett:

18) To receive reports on the:

Footpaths:

Cllr. Z. Mair said that the footpath behind her garden was overgrown. It was noted that the Rights of Way Officer at Suffolk County Council should be informed so that the paths can be cleared.

Trees:

It was noted that there is a dead tree on the right on the hill out Walpole on Bramfield road. It was agreed that Cllr. Z. Mair would speak to the owner.

Cemetery:

The Clerk said that a memorial gravestone had been purchased recently for £70.

CEA & Allotments

There was no report.

External Meetings & Training:

There were no reports regarding External Meetings & Training.

19) To receive agenda items for the Parish Council Meeting to be held on July 21st 2020:

It was agreed to put the River Blyth sign on the next Agenda.

The Meeting ended at 8-56pm.