

COOKLEY & WALPOLE PARISH COUNCIL

Tuesday May 19th 2015 commencing at 7.30pm at Walpole Pavilion

COOKLEY ANNUAL PARISH MEETING followed immediately by WALPOLE ANNUAL PARISH MEETING

AGENDA FOR EACH PARISH MEETING

- 1) Reports: County and District Councillors, Police and Local Groups & Organisations.
- 2) Apologies for Absence.
- 3) Approve Minutes: Annual Parish Meetings on May 19th 2014.
- 4) Matters arising from Minutes.
- 5) Parish Council Chairman's Annual Report
- 6) Summary of Parish Council Audited Accounts to 31 March 2014.
- 7) Local Issues
- 8) Any other business approved by the chairman and time permitting

ANNUAL GENERAL MEETING OF COOKLEY & WALPOLE PARISH COUNCIL *following immediately after the Annual Parish Meetings*

AGENDA

- 1) To confirm receipt of all Members Acceptance of Office:
- 2) To elect a Chair for 2015 – 2016 and receive the Chair's Declaration of Acceptance of Office:
- 3) To elect a Vice-Chair for 2015 - 2016:
- 4) To appoint a Responsible Finance Officer for 2015 - 2016:
- 5) Apologies for Absence:
- 6) To receive declarations of interest and confirm Members have all registered their interests:
- 7) To arrange the co-option of two members from Walpole Parish:
- 8) To receive a report from the County and District Councillors:
- 9) Council Appointments 2015/16:
Vice Chairman
Responsible Financial Officer & Proper Officer
Independent Internal Auditor
Councillor Portfolio Holders
- 10) Annual Accounts for year ended 31 March 2015: To receive Unaudited Accounts.
- 11) Review of Standing Orders: To consider any changes needed.
- 12) Review of Financial Standing Orders: To consider any changes needed.
- 13) Arrangements for future meetings and dates.

MEETING OF COOKLEY & WALPOLE PARISH COUNCIL *following immediately after the Annual General Meeting; business as under as may be amended by chairman according to time available.*

AGENDA

- 1) Apologies for Absence.
- 2) Declarations of Interest.
- 3) Approve Minutes: Parish Council Meeting on April 21st 2015.
- 4) Matters arising from Minutes not covered elsewhere on the agenda.
- 5) Planning: any applications received and matters arising after publication of this agenda.
- 6) Finance: RFO Report & Financial Statement. (a) Approve and pay invoices received and noted in RFO Report.
(b) Approve balances in current and deposit accounts.
- 7) Correspondence: any matters received after publication of this agenda.
- 8) Forthcoming Courses
- 9) Matters for future agenda.

