

COOKLEY & WALPOLE PARISH COUNCIL

An Annual Meeting of the Parish Council was held on Tuesday, May 16th 2017 in the Pavilion, Walpole at 7-30pm.

Minutes:

Present:

Cllr. David Cask (Chairman until Item 1); Cllr. A. Thomas (Vice-Chairman); Cllr. Robert Chase; Cllr. N. Jarvis; Cllr. Z. Mair (Chairman from Item 1); Cllr. S. Moore; Cllr. I. Newton; Cllr. M. Porter; Cllr. M. Wenham and Cllr. David Whitwood:

Also Present:

Paul Widdowson (Clerk)

AGENDA – PART 1:

1) To elect a Chair for 2017 – 2018 and receive the Chair's Declaration of Acceptance of Office:

Cllr. D. Cask was nominated and seconded.

Proposer: Cllr. D. Whitwood Seconded: Cllr. M. Porter:

Cllr. Z. Mair was nominated and seconded.

Proposer: Cllr. S. Moore Seconded: Cllr. N. Jarvis:

Cllr. Z. Mair was elected as Chair for the Year 2017-2018.

There was a vote of thanks to Cllr. D. Cask for his years as Chair.

Proposer: Cllr. D. Whitwood Seconded: Cllr. S. Moore:

2) To elect a Vice-Chair for 2017 - 2018:

Cllr. A. Thomas was elected unopposed.

Proposer: Cllr. S. Moore Seconded: Cllr. N. Jarvis:

3) To appoint a Responsible Finance and Proper Officer for 2017 - 2018:

The Clerk, Paul Widdowson, was appointed the Responsible Finance and Proper Officer for 2017 - 2018:

Proposer: Cllr. M. Porter Seconded: Cllr. R. Chase:

4) Apologies: To receive any apologies for absence:

Cllr. J. Winter and District and County Cllr. S. Burroughes:

5) To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:

Cllr. Z. Mair and Cllr. M. Porter declared an interest in the Cookley Energy Action (CEA) and Cookpole.

6) Requests for dispensations: Consideration of any requests for dispensation.

There were no requests.

7) To approve the Minutes of the Parish Council Meeting held on April 25th 2017:

The Minutes were agreed.

Proposer: Cllr. N. Jarvis Seconded: Cllr. D. Whitwood

8) To elect Council Appointments for 2017 – 2018 not elected above:

a) Independent Internal Auditor:

It was agreed to appoint the Suffolk Association of Local Councils (SALC) as the Council's Internal Auditor.

Proposer: Cllr. S. Moore Seconded: Cllr. D. Whitwood

b) Councillor Portfolio Holders:

It was agreed to appoint the following to these portfolios:

Cllr. David Cask:	Transport
Cllr. Mike Porter:	Highways
Cllr. Anne Thomas	Planning
Cllr. Anne Thomas	Allotments
Cllr. Robert Chase	Defibrillator
Cllr. Mark Wenham	Emergency Planning
Cllr. John Winter	Footpaths and Trees

Proposer: Cllr. D. Newton Seconded: Cllr. N. Jarvis

9) Review of Standing Orders:

It was agreed to review this at the next Parish Council Meeting. The Clerk will email the current Standing Orders and Code of Conduct to Councillors so that they can review them.

10) Review of Financial Standing Orders:

It was agreed to review this at the next Parish Council Meeting. The Clerk will email the current Financial Standing Orders to Councillors so that they can review them.

AGENDA – PART 2:

11) To receive a report from the County and District Councillor S. Burroughes:

The Clerk reported that District and County Cllr. S. Burroughes had sent his apologies but had submitted a written report. The Clerk said that District and County Cllr. S. Burroughes had thanked the council for its congratulations on being re-elected but could not make the meetings tonight owing to an event in Haverhill and as there are 'purdah' restrictions due to the pending general election, his report had to be limited.

12) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.

There were no parishioners at the meeting.

13) Initiatives to cut Speeding:

The Clerk said that he had not received the notes of the meeting on speeding held on April 10th 2017. He said that he was following this up with Cllr. S. Burroughes who had also said that the General Election Purdah was holding things up.

14) Defibrillator: To update councillors on the availability of the defibrillator.

Cllr. R. Chase reported that he was looking currently at where to put the defibrillator and where to get power to it at its chosen location. Only then could he buy the defibrillator. He said that he was looking at using solar power but he reported that this would cost £1500 extra. There was some discussion on location and on where to get an electricity supply as well. It was agreed that Cllr. Z. Mair would ask the owners of the Old Bell, Bell Cottages and Bell House regarding the defibrillator.

15) Planning Matters: To agree and discuss the following planning applications:

There were no planning applications.

16) Clerk's Report and Correspondence:

The Clerk reported that he had received 'Thank You' letters from Suffolk Age UK; Disability Advice Service (East Suffolk) and the East Anglian Air Ambulance. He said that he had a Certificate of Membership from Community Action Suffolk and received a leaflet from AON and the 'Clerks and Councillors Newsletter'.

17) Financial Report:

a) Balances at the Bank on April 30th 2017: To receive an update on the current financial status.

Business Community Account	£6 374-18
Business Premium Account	£1 096-20

b) Cheques for payment: To review receipts and approve payments:

The Clerk said that he had no cheque book currently as it was at the Internal Auditors at SALC.

