

MINUTES OF COOKLEY & WALPOLE PARISH COUNCIL MEETING HELD AT THE PAVILION 18 NOVEMBER 2013

Present: Cllrs. David Cask (Chairman) (DC), David Whitwood (DW), Mike Porter (MP), Bill Camplin (BC), John Winter (JW) In attendance: Raymond Catchpole (Clerk) and Nick Jarvis (NJ), prospective parish councillor candidate for Cookley.

Apologies: Cllrs. Zoé Mair, Anne Thomas, PCSO 3195 Julie Hinton, District & County Cllr. Stephen Burroughes.

13/164 Appointment of new parish councillor for Cookley: The prospective candidate had not arrived so this item was deferred until later in the meeting.

13/165 Declarations of Interest: MP declared a pecuniary interest in CEA, but is permitted to discuss and vote on these matters by clerk and members through a previous resolution. He further declared a pecuniary interest in matters relating to Packway Farm Wind Turbine. BC declared an interest, and would refrain from voting, in all matters relating to Sizewell A, B and C.

13/166 Public Participation: There were no public present, neither District & County Cllr. Burroughes nor PCSO Julie Hinton and no reports were presented.

The chairman took the meeting into council mode. It had previously been agreed that Nick Jarvis, as a prospective councillor could continue to join members in the meeting, contribute fully to all discussion, but not vote.

13/167 Approval of Minutes: minutes of the council meeting on 21 October 2013 were approved by members subject to amendment and signed by the chairman.

13/168 Matters arising: there were no matters arising.

13/169 Planning: There were no new planning applications. **South View, Walpole:** JW reported that he understood fully grown trees would be arriving on site shortly. It was felt planning permission was not required for this. **Marsh View:** clerk reported there had been no further progress; planning conditions and legalities in hand by District Council. MP reported the SCDC website showed reference to earlier abortive enforcement action and ongoing monitoring of the position. **Packway Farm Wind Turbine:** MP reported that formulated letters of objection appear to have been block posted.

13/170 Finance: (a) RFO Report: clerk presented his report and financial statement. No payments had been made since 22 October 2013 RFO Report:

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The following had been received:
Woolnough Funeral Service £ 25.00

Invoices were approved and paid as under:
Clerk's Expenses £ 20.60
Halesworth Town Council (Training) £ 12.50
Halesworth Town Council (Training) £ 25.00
Jez Hawes (Notice Board) £ 350.00
Clerk's Salary (PAYE) £ 525.00
Walpole & Cookley Playing Field Trust (Donation) £ 500.00

Balances to carry forward were submitted as under, taking into account the above:
Community Account £6,765.93
Business Saver £1,092.81 £7,858.74

Financial statement was approved unanimously by show of hands.

(b) General Donations: Following through from earlier discussion and minutes, it was unanimously agreed that the parish council would donate £200 to the allotments project. It was further agreed unanimously that a donation of £100 would be divided equally between Halesworth Volunteer Centre, Home Start and Air Ambulance. DC suggested a further donation of £50 to SARS which was unanimously agreed. All agreement in these matters was by show of hands.

(c) Budget for 2014/2013: clerk presented a draft budget for 2014/2015 which was discussed, amended and approved unanimously. Application will be made by the clerk for a Precept from SCDC in the sum of £4,900, holding to the figures of two preceding years. The budget breakdown as agreed is attached to these minutes.

13/171 Highways: MP said a six-wheeler delivery lorry had been unable to ascend Walpole Hill because of fallen leaves. Clerk had followed up excessive shrub growth at West House, Halesworth Road, Walpole. It transpires that shrubbery is from seedlings and Highways will be advised accordingly.

13/172 Footpaths: NJ said the hedge on the footpath adjacent to Council Houses on Cookley Road had now been cut. JW confirmed he would deal with fallen branches on footpath close to the Learning Centre when ground conditions permitted. NJ had previously reported that a footbridge at Cricket Meadow needed a plank replacing and Highways were looking into it. NJ reported an elderly lady fallen over and clerk will chase this up with Highways.

13/173 Environment Agency: there was very slow progress towards clearing the river; clerk had passed new contact names at Environment Agency to the resident concerned.

13/174 Trees: There was no collective report. Cllr Mair had submitted details of an offer from Mr P Grimwood to plant a Christmas tree on the Village Green for ongoing future use and a spruce top for this year. MP reported that he had dealt with these matters for 20 years with less and less assistance and would prefer to hand it over to someone else to organise in future. Electricity had been supplied by Mr Grimwood on a timer supplied by MP. JW suggested an existing tree on the green could be used instead, decorated with lights, possibly close to the Information Point. This idea was agreed unanimously by members and JW will liaise with MP. Clerk will thank Mr Grimwood, but advise him accordingly.

13/175 Cemetery: Clerk reported he had contacted all local funeral directors with the instruction their grave diggers should either mound or remove from site any excess soil, not deposit on land adjoining the cemetery. He had also taken the first step towards consecration of the unused righthand side of the cemetery and will survey this area in due course with a view to using slightly larger grave spaces as seems to be the trend.

13/176 Cookpole Energy Action: MP reported the Winter Craft Barns weekend could have done with more people, but profits will still go the Allotments project. CEA has already promised £500 to the project.

13/177 Halesworth Campus: AT had reported she was to attend a Campus meeting and offered to represent the parish council. This offer was gratefully accepted. MP queried how youngsters would get to the Campus and return home at night. DC referred to Halesworth Community Transport having three buses with volunteer drivers willing to work late. Community events were covered simply for a donation. DW had reservations about sustainability of sports teams over a period, based on past experience. DC felt a lot of work had gone into the Campus and it was advantageous for the town to have this sports centre. General discussion followed between members.

13/178 Flagship Housing: Clerk reported previous issues had been reported and he was waiting for update.

13/179 Villages Together Meetings: clerk will notify surrounding parishes of a proposed meeting at the Pavilion for chairmen, vice-chairmen and clerks to attend at 7.30pm on Tuesday 28 January 2014, subsequent meetings to be twice a year.

13/180 Correspondence: none

13/181 Future Agenda: to consider the election of Mr Ian Newton as a parish councillor for Cookley.

13/163 Next Meeting: 20 January 2014: Parish Council.

The meeting closed at 8.55pm and the chairman thanked all for their work during the past year and wished all a Happy Christmas.

Chairman Date

Appendix: Budget and Precept Application Figure 2014/15.

COOKLEY & WALPOLE PARISH COUNCIL BUDGET 2014/15 Leading to Precept Application 2014/15

	BUDGET 2012/13	Actuals to year end 31.3.13	BUDGET 2013/14	Actuals & Estimates to 31.3.14	SUGGES TED BUDGET 2014/15
MAINTENANCE & REPAIRS					
Cemetery	£400.00			£720.00	
Cemetery & Village green mowing	£600.00	£1,000.00	£1,225.00	£1,225.00	£1,225.00
Village Green Trees	£250.00		£250.00	£300.00	£450.00
Notice boards & other repairs/maint.				£100.00	£100
equipment purchases	£50.00		£50.00	£200.77	

Walpole Information Point maintenance	£50.00	£50.00	£50.00		£50.00
ADMINISTRATION					
Insurance	£275.00	£287.14	£300.00	£271.69	£300.00
Audit Fees	£200.00	£184.00	£200.00	£206.00	£100.00
Clerk's Expenses	£125.00	£525.00	£500.00	£500.00	£500.00
Clerk's Salary	£2,100.00	£1,575.00	£2,100.00	£2,100.00	£2,100.00
Council Elections	£200.00	£100.00	£200.00		
Room Hire	£300.00	£216	£250.00	£288.00	£300.00
Footpath Map, printing, etc.		£195.92	£200.00		
Planning Application (Allotments)				£192.50	
EXTERNAL MEETINGS & TRAINING					
Community Action subscription	£30.00	£25.00	£30.00	£30.00	£30.00

SALC subscription	£150.00	£146.00	£150.00	£154.00	£154.00
Training courses	£150.00		£150.00	£50.00	£50.00
S 137 & OTHER DONATIONS					
Walpole & Cookley Playing Field Trust	£500.00	£500.00	£500.00	£500.00	£500.00
Cookpole News	£50.00	£50.00	£50.00		
Sect 137 & Other Charities Budget :	£300.00	£245.00	£300.00		£350.00
Suffolk Accident Rescue Service					
Halesworth Volunteer Centre					
Age UK Suffolk					
Halesworth Community Nursing Fund					
Vine Youth Club					

Ipswich & East Suffolk Headway					
Homestart					
	£5,755.00	£5,099.06	£6,505.00	£6,337.96	£6209.00
<i>Precepts 2012/13 & 2013/14: £4,900.00</i>					
Current account @ 18.11.13	£8,282.83				
Deposit account @ 18.11.13	£1,092.81	£9,375.64			
Apply subsidy to Precept from accumulated funds, say		£1,309.00			£4,900.00
Bank balance remaining			£8,066	Precept application:	£4,900.00