

# Cookley & WALPOLE PARISH COUNCIL

**A Meeting of the Parish Council was held on Tuesday, November 21st 2017 in the Pavilion, Walpole at 7-30pm.**

## **Minutes:**

### **Present:**

Cllr. Z. Mair (Chairman); Cllr. A. Thomas (Vice-Chairman); Cllr. R. Chase; Cllr. N. Jarvis; Cllr. M. Porter; Cllr. David Whitwood and Cllr. M. Wenham:

### **Also Present:**

Paul Widdowson (Clerk):

#### **1) Apologies:**

Cllr. S. Moore, Cllr. I. Newton and District and County Cllr. S. Burroughes:

#### **2) To receive declarations of interest:**

Cllr. M. Porter declared interests in CEA, Cookpole and the Local Plan.

Cllr. Z. Mair declared interests in CEA and Cookpole.

Cllr. N. Jarvis declared an interest in Cookpole.

Cllr. A. Thomas declared an interest in the CEA.

#### **3) Requests for dispensations:**

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There were no requests for dispensation.

#### **4) To receive a report from the County and District Councillor:**

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Cllr. S. Burroughes sent his apologies for not attending and the Clerk distributed his written reports

#### **5) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.**

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There were no members of the public at the meeting.

#### **6) To confirm the Minutes of the Parish Council Meeting held on October 17<sup>th</sup> 2017:**

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The Minutes were agreed.

Proposer:

Cllr. A. Thomas:

Seconder:

Cllr. J. Winter

#### **7) Matters Arising:**

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There were no Matters Arising.

#### **8) Emergency Planning:**

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Cllr. M. Wenham reported that the list of volunteer co-ordinators named in the

## **8) Emergency Planning:**

Cllr. M. Wenham reported that the list of volunteer co-ordinators named in the Emergency Plan needed to be updated.

## **9) Initiatives to cut Speeding:**

It was noted at the last meeting that the council had agreed to purchase the necessary speeding equipment. As nothing had been purchased, the councillors decided to order the equipment and to install it.

## **10) Defibrillator:**

Cllr. Z. Mair said that Cllr. I. Newton had emailed her regarding power at the Telephone Box where it appeared that there was power but some work was need to be able to use it. As power including looking at the Solar Power option was still to be organised, it was agreed to delay acquiring a defibrillator.

## **11) Walpole Willows:**

The Clerk reported that he was still waiting for the paperwork regarding the licence to use the land. It was noted that there was to be a site meeting on Saturday, November 25<sup>th</sup> to progress clearing the land.

## **12) Suffolk Coastal Local Plan:**

Cllr. Z. Mair reported that three members of the public came to the meeting before this Parish council Meeting. She said that the members of the public had been interested in the plans but had made no observations or comments.

## **13) Planning Matters:**

The Clerk reported that there were no current planning applications.

## **14) Clerk's Report and Correspondence:**

The Clerk reported that he had received the 'Clerks and Councillors' Newsletter and a letter from the Disability Advice Service (East Suffolk) asking for a Donation. The Clerk said that this would be kept for the March meeting when all donations by the council are considered. He said that he had received brochures from Wickstead Playgrounds and Glasdon and a letter from Barclays Bank regarding 'Changing Account Terms and Conditions'. Finally, the Clerk said that he had received an email from Jan Bunday from the local Church of England over a query in Walpole Churchyard. Cllr. M. Wenham agreed to speak to Rev. Jan Bunday.

## **15) Financial Report:**

### **a) Balances at the Bank on November 7th 2017:**

Business Community Account	£10 104.37
Business Savings Account	£1 096.20

### **b) Cheques for payment:**

Chq. 100975	Cancelled	
Chq. 100976	CAS Internet One Suffolk Hosting	£36-00
Chq. 100977	Cllr. M. Wenham	
£26-10		
Chq. 100978	SALC Training for two	

Chq. 100977 Cllr. M. Wernham  
£26-10  
Chq. 100978 SALC Training for two  
Councillors £198-00  
Chq. 100979 Cancelled  
Chq. 100980 Cancelled  
Chq. 100981 Cllr. A Thomas – Materials for Community Payback  
£60-49  
Chq. 100982 HTC Free Car Parking Donation  
£130-00  
Chq. 100983 Clerk's Salary – September until December 2017  
£558-43  
Chq. 100984 Clerk's Expenses – September until December 2017  
£43-80

c) **Receipts:**

Second Precept	£4000-00
Cemetery Monument	£25-00

**16) Budget and Precept for 2018-2019:**

The Clerk set out the Budget and after some questions, the Councillors agreed the Budget:

Proposer: Cllr. M. Porter: Second: Cllr. N. Jarvis:

The Councillors agreed to set the Precept at £8500 for the Financial Year 2018 – 2019:

Proposer: Cllr. D. Whitwood: Second: Cllr. R. Chase:

**To receive reports on the:**

**17) Village Green;**

It was reported that a parishioner had been asked to repair the seat by the river. It was also reported that four signs have been made for £44 which have been attached to the four Council Noticeboards. It was noted that Walpole and Cookley Playing fields association had paid for the boards.

**18) Flagship Affordable Homes;**

Cllr. A. Thomas reported that the thermostats are to be replaced at Flagship Homes. After some discussion, Cllr. A. Thomas said she would ask a person from Flagship Homes to come to the next Parish Council Meeting.

**19) Highways;**

Cllr. M. Porter reported that vehicles were not willing to go to the sides of country roads because of the potholes. He said that the potholes tend to occur on the edge of the road so vehicles stayed in the middle of the road causing problems on narrow country roads.

Cllr. M. Porter also said that he would be monitoring hedge cutting as this was the time of year for the hedges to be cut.

**20) Footpaths;**

There was no report.

**21) Trees;**

**21) Trees;**

There was no report.

**22) Cemetery;**

There was no report.

**23) CEA & Allotments:**

Cllr. Z. Mair said that the Craft barn had been very successful and the focus now was on developing the 'Walpole Willows'.

Cllr. A. Thomas reported that not too much was happening regarding the allotments. She said that discussions were taking place as to whether the 'Flower and Produce Show' should be earlier in August in 2018.

**24) External Meetings & Training:**

Cllr. A. Thomas reported that she had been to a Neighbourhood Police Meeting.

**The Meeting ended at 9-15pm.**