

Cookley & WALPOLE PARISH COUNCIL

A Meeting of the Parish Council was held on Tuesday, October 18th 2016 in the Pavilion, Walpole at 7-30pm.

Minutes:

Present:

Cllr. David Cask (Chairman); Cllr. Zoé Mair; Cllr. Mike Porter; Cllr. David Whitwood and Cllr. J Winter:

Also Present:

Paul Widdowson (Clerk):

1) Apologies:

Cllr. A. Thomas (Vice-Chairman); Cllr. Nick Jarvis; Cllr. Ian Newton; Cllr. Mark Wenham and District & County Cllr. Stephen Burroughes:

2) To receive declarations of interest:

Cllr. Z. Mair and Cllr. M. Porter – Cookpole and CEA:

3) Requests for dispensations:

There were no requests for dispensation.

4) To receive a report from the County and District Councillor:

The Clerk reported that Cllr. S. Burroughes had given his apologies and said that he had distributed his report by email. The Clerk reported that Cllr. S. Burroughes had asked if councillors would like a longer meeting with him to discuss 'Suffolk'.

The Councillors agreed to have a one hour meeting separate from any other meeting to discuss 'Suffolk Matters' and asked the Clerk to ask Cllr. S. Burroughes for three or four dates and times.

5) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.

There were no members of the public at the meeting.

6) To confirm the Minutes of the Parish Council Meeting held on September 20th 2016:

The Minutes were agreed.

Proposer: Cllr. J. Winter:

Seconder: Cllr. D. Whitwood:

7) Matters arising: To discuss issues in the Minutes but not on the Agenda.

Cllr. Z. Mair reported that the parishioner who looks after the Cookpole Website had rung Community Action Suffolk and it had been agreed that as a majority of the website was for the village, the cost was £30.

8) Emergency Planning: Councillors to discuss an Emergency Plan for the Parishes.

The Councillors thought that Cllr. Wenham's Emergency Plan was very good and thorough.

The Plan was accepted in principle.

Proposer: Cllr. Z. Mair:

Seconder: Cllr. M. Porter:

As former Cllr. M. Bygrave had been the Deputy Co-ordinator, it was agreed to nominate a new Deputy Co-ordinator. Cllr. J. Winter was nominated.

Proposer: Cllr. Z. Mair:

Seconder: Cllr. D. Whitwood:

9) Initiatives to cut Speeding:

Former Cllr. M. Bygrave had sent a report stating that the posts for the Speeding Indicators had been installed.

It was agreed that there should be a new co-ordinator for this reducing speeding in the two parishes. Cllr. Thomas was nominated.

Proposer: Cllr. J. Winter:

Seconder: Cllr. D. Whitwood:

10) Defibrillator:

There was no email from Cllr. R. Chase.

11) Planning Matters:

Listed Building Consent - Minor alterations to interior and exterior walls, and footings to permit an upgrade of the boiler to serve the main house and approved extension. Address: Walnut Tree Farm, Mells Road, Walpole, Suffolk. IP19 0PL. Ref: DC/16/3876/LBC

The Council had no objection to this planning application.

Proposer: Cllr. J. Winter:

Seconder: Cllr. Z. Mair:

12) Clerk's Report and Correspondence:

The Clerk said that Barclays continued to be contacted regarding getting the address changed and having access to the account on the computer. The Clerk reported that the Data Protection Registration had been paid for and confirmed as had the Insurance. Finally the Clerk noted that Glasdon had sent their brochure and as Michael Bygrave is no longer a Councillor, a notice from Suffolk Coastal District Council (SCDC) has arrived to put on the noticeboards. SCDC has also sent their annual Site Allocation brochure.

13) Financial Report:

a) Balances at the Bank on September 30th 2016:

| | |
|----------------------------|-----------|
| Business Community Account | £7 873-51 |
| Business Premium Account | £1 095-78 |

b) Cheques for payment:

Chq. No. 100938 Wills £675-00

Proposer: Cllr. Z. Mair: Seconder: Cllr. D. Whitwood:

The Clerk reported that he had received an email from Halesworth Town Council asking for donations to keep the Car Park behind the White Hart free for one hour.

It was agreed to pay £100 towards the cost.

Proposer: Cllr. M. Porter: Seconder: Cllr. Cllr. J. Winter:

c) Payments Received:

Second Precept Payment received of £2 999-99.

14) Code of Conduct 2012: To re-adopt the Suffolk Code of Conduct 2012.

It was agreed to readopt the current Suffolk Code of Conduct 2012

Proposer: Cllr. Z. Mair: Seconder: Cllr. J. Winter:

15) Standing Orders: To review and adopt updated Standing Orders for 2016-2017.

It was agreed to re-adopt the existing Standing Orders adding the recent update on Financial Regulation Contracts

Proposer: Cllr. Z. Mair: Seconder: Cllr. D. Whitwood:

16) Financial Regulations: To review and adopt updated Financial Regulations.

It was agreed to adopt the National Association of Local Council's (NALC) Model Financial Regulations with the addition of the Model Financial Regulations update

Proposer: Cllr. Z. Mair: Seconder: Cllr. D. Whitwood:

17) To receive reports

a) Village Green:

Cllr. Z. Mair said that Will Austin had cleared the river but the seat was in poor repair which was agreed should be repaired. The Clerk was asked to ask Will Austin to mow the grass and cut back the foliage so that the daffodils could be seen more clearly. It was agreed that Cllr. M. Porter would purchase bulbs and Cllr. Z. Mair would plant them with the bulbs would not be cut back until July.

Proposer: Cllr. D. Whitwood: Seconder: Cllr. J. Winter:

b) Flagship Affordable Homes:

There was no report.

c) Highways:

There was no report.

d) Footpaths:

The Clerk said that Cllr. N. Jarvis had said that two paths are blocked and need attention. He also said that Cllr. N. Jarvis wished to resign this post.

Cllr. J. Winter was nominated.

Proposer: Cllr. Z. Mair:

Secunder: Cllr. D. Whitwood:

e) Trees:

There was no report.

f) Cemetery:

There was no report however it was noted that the trees in the cemetery were overgrown. Cllr. D. Whitwood said that he would liaise with Will Austin.

g) CEA & Allotments:

Cllr. Z. Mair said that the CEA was building up to the Craft fair which will take place on November 12th and 13th. He also said that electric bikes had been out and were available to use.

h) Meetings & Training:

The Clerk said that the Budget and Precept would be on the next agenda.

Cllr. M. Porter said that he was very concerned with the situation at the Patrick Stead Hospital but he did believe now that the Broadband in Walpole was very good now.

The Meeting ended at 9-52pm.